

LANCASTER COUNTY
MENTAL HEALTH SPECIALIST

NATURE OF WORK

This is human service work utilizing a variety of fundamental rehabilitation and support modalities to assist clients.

Work involves providing overall case management services to an assigned group of clients; planning, coordinating, evaluating and delivering prevocational and rehabilitation services; skill building and crisis intervention. Work also involves performing initial rehabilitation and support evaluations and presenting findings for staff review, and maintaining appropriate client records reflecting services provided and client progress. The primary emphasis of this class is centered upon providing rehabilitation and supportive mental health services requiring the use of fundamental educational or rehabilitative techniques to satisfy clients needs. Supervision is received from a higher level professional staff member with work being reviewed in the form of conferences to determine the effectiveness of services provided.

EXAMPLES OF WORK PERFORMED

Provides overall case management services to an assigned group of clients, as needed, so that maximum gains may be made in community functioning.

Plans, coordinates, evaluates and delivers supportive and rehabilitation services in order to meet the needs of client.

Provides services including skill building and crisis intervention.

Provides services to the severe and persistently mentally ill clients.

Participates as a team member in program meetings, planning and team functions to enhance provision of services.

Performs initial rehabilitation and support program intake assessments and presents findings for staff review.

DESIRABLE KNOWLEDGES, ABILITIES AND SKILLS

Knowledge of the sociological, behavioral and cultural factors influencing the behavior and attitudes of clients.

Knowledge of the principles, practices and methods pertaining to the delivery of mental health services to clients.

Knowledge of the functions and services of community organizations and related human services.

Ability to establish and maintain effective working relationships with clients, co-workers and the

general public.

Ability to communicate effectively both orally and in writing.

Ability to understand and relate to the problems of clients.

Ability to maintain records of services provided and client progress.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from an accredited four year college or university with major course work in social work, psychology, sociology or related field plus some experience counseling clients in a mental/social service program.

MINIMUM QUALIFICATIONS

Graduation from a senior high school supplemented by completion of an associate degree program in human services or mental health field emphasizing techniques utilized in a mental health program or any equivalent combination of training and experience which provides the desirable knowledges, abilities and skills.

Approved by: _____
Department Head

Personnel Director

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Effective 9/15/95

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